



**HUMAN RESOURCES OFFICE
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**

Number: 04-26

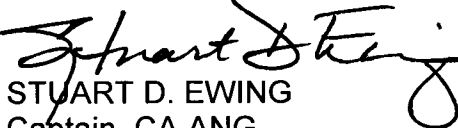
27 MAY 04

**FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM
(FEGLI)**

OPEN SEASON

1 – 30 SEPTEMBER 2004

1. Office of Personnel Management (OPM) announced the first open season for the Federal Employees' Group Life Insurance (FEGLI) since 1999. The open season is to celebrate the 50th anniversary of the FEGLI program. The FEGLI 2004 Open Season will be 1 through 30 September 2004.
2. The FEGLI program consists of basic life insurance coverage and three options that include coverage for up to five times an employee's base salary plus coverage for family members. A new employee is automatically given basic insurance. Employees who wish to determine the value of their present FEGLI, determine the face value of various combinations of FEGLI, or calculate the premiums for the various combinations of coverage may access the FEGLI calculator at www.opm.gov/calculator/worksheet.asp.
3. During open season, employees in eligible positions will be able to enroll in the FEGLI program, or increase or change current coverage without having a physical or answering any questions about their health. Technicians that enroll or make changes to their current FEGLI elections, must complete Standard Form (SF) 2817, Life Insurance Election. The earliest that newly elected coverage will be effective is **1 September 2005**.
4. OPM will establish a special FEGLI 2004 Open Season website prior to the start of the open season which will contain an election form and further guidance on processing open season elections. The Directorate for Human Resources will publish an additional TAAI(s) as more information concerning the FEGLI 2004 Open Season becomes available.
5. If you have any questions, contact Nancy Hamilton, Human Resources Specialist, at CAGNET 63411, DSN 466-3411 or (916) 854-3411.


STUART D. EWING
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